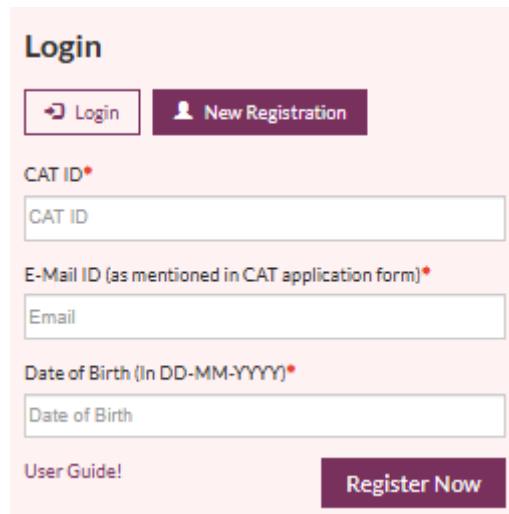


CAP 2026 Process: STAGE I & STAGE II

USER GUIDE

CAP application process starts with self-registration first by using the New Registration tab and then completing the application process.

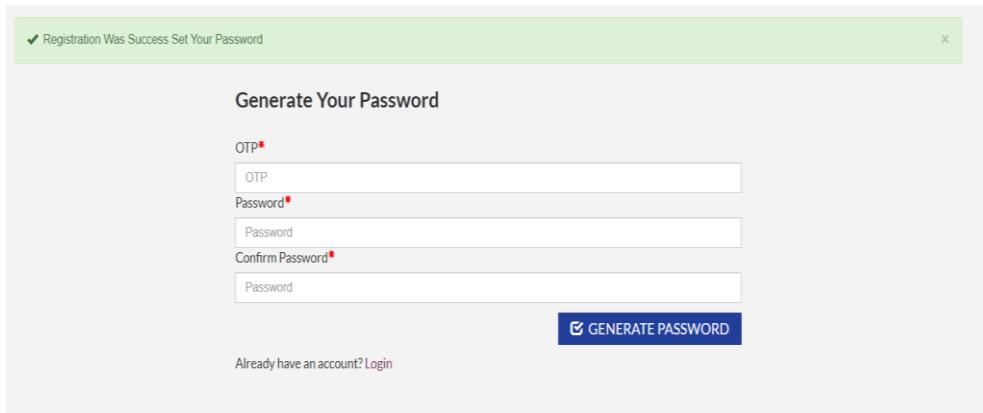
STEP 1: Open the link <http://cap2026.iimj.ac.in/>. Register yourself with your CAT ID, Email ID, and Date of Birth.



The image shows a web-based registration form titled 'Login'. It features two main buttons: 'Login' (white background with a blue icon) and 'New Registration' (dark blue background with a white icon). Below these are three input fields with red asterisks indicating required fields: 'CAT ID*', 'E-Mail ID (as mentioned in CAT application form)*', and 'Date of Birth (In DD-MM-YYYY)*'. Each field has a placeholder text: 'CAT ID', 'Email', and 'Date of Birth' respectively. At the bottom left is a link 'User Guide!', and at the bottom right is a large dark blue button labeled 'Register Now'.

After clicking on **Register Now** (you will see Generate Your Password Screen). You will receive OTP on your registered Mobile No. and Email address.

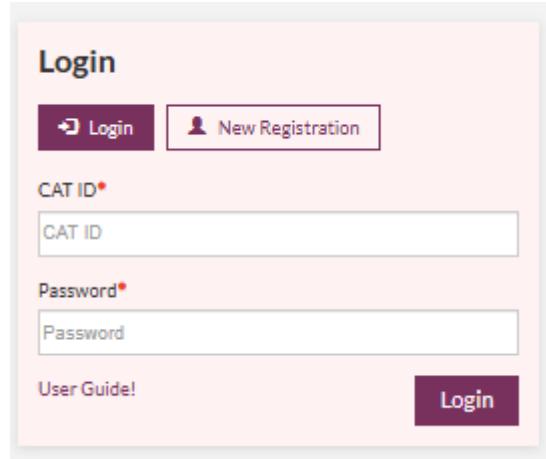
STEP 2: Now enter the received OTP and try to set a strong Password.



The image shows a 'Generate Your Password' form. At the top, a green header bar displays a success message: '✓ Registration Was Success Set Your Password' with a close button 'X'. The main form has a light gray background. It contains four input fields with red asterisks: 'OTP*', 'Password*', 'Confirm Password*', and 'Password'. Below these fields is a dark blue button labeled 'GENERATE PASSWORD' with a white icon. At the bottom left, there is a link 'Already have an account? Login'.

After Generating your Password, you will be redirected to the Login Screen.

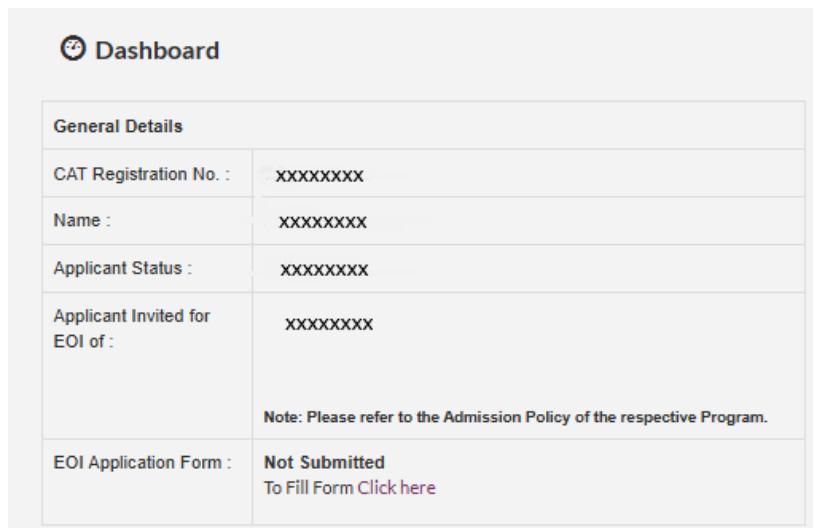
STEP 3: Now Login with your CAT ID and generated password.



The image shows a 'Login' screen with a light pink header. It features two buttons: 'Login' with a key icon and 'New Registration' with a user icon. Below these are two input fields: 'CAT ID*' and 'Password*'. Each field has a placeholder text ('CAT ID' and 'Password' respectively). To the left of the fields is a 'User Guide!' link, and to the right is a large 'Login' button.

STAGE I: SUBMITTING OF EOI APPLICATION FORM

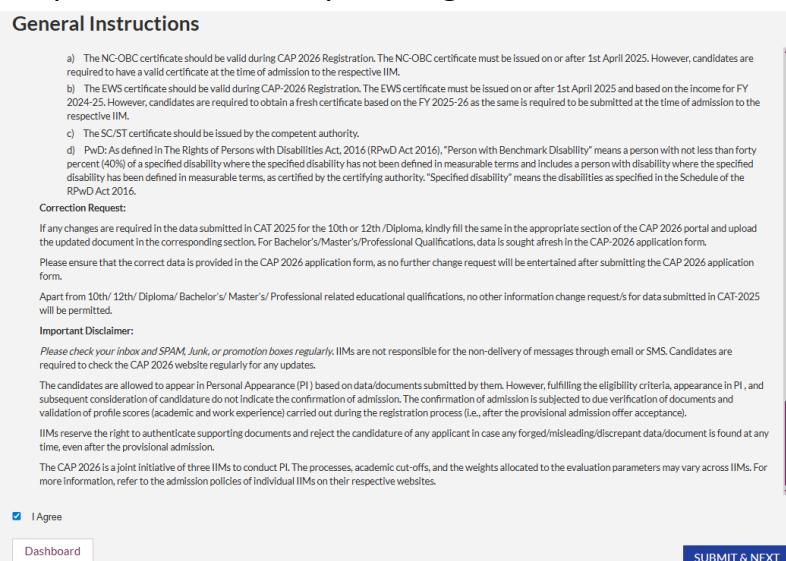
STEP 4: After logging in, your application status will be displayed in the Dashboard tab. Click on the link provided in “Application Form”, as shown in the screenshot below.



The image shows a 'Dashboard' screen with a light grey header. Below it is a table titled 'General Details' with the following data:

CAT Registration No. :	XXXXXXXX
Name :	XXXXXXXX
Applicant Status :	XXXXXXXX
Applicant Invited for EOI of :	XXXXXXXX
Note: Please refer to the Admission Policy of the respective Program.	
EOI Application Form :	Not Submitted To Fill Form Click here

STEP 5: You are required to carefully read the General Instructions, select the checkbox to confirm, and proceed further by clicking the *Submit and Next* button.



The image shows a 'General Instructions' screen with a light grey header. The content is as follows:

General Instructions

a) The NC-OBC certificate should be valid during CAP 2026 Registration. The NC-OBC certificate must be issued on or after 1st April 2025. However, candidates are required to have a valid certificate at the time of admission to the respective IIM.

b) The EWS certificate should be valid during CAP-2026 Registration. The EWS certificate must be issued on or after 1st April 2025 and based on the income for FY 2024-25. However, candidates are required to obtain a fresh certificate based on the FY 2025-26 as the same is required to be submitted at the time of admission to the respective IIM.

c) The SC/ST certificate should be issued by the competent authority.

d) As defined in The Rights of Persons with Disabilities Act, 2016 (RPwD Act 2016), "Person with Benchmark Disability" means a person with not less than forty percent (40%) of a specified disability where the specified disability has not been defined in measurable terms and includes a person with disability where the specified disability has been defined in measurable terms, as certified by the certifying authority. "Specified disability" means the disabilities as specified in the Schedule of the RPwD Act 2016.

Correction Request:
If any changes are required in the data submitted in CAT 2025 for the 10th or 12th / Diploma, kindly fill the same in the appropriate section of the CAP 2026 portal and upload the updated document in the corresponding section. For Bachelor's/Master's/Professional Qualifications, data is sought afresh in the CAP-2026 application form.
Please ensure that the correct data is provided in the CAP 2026 application form, as no further change request will be entertained after submitting the CAP 2026 application form.
Apart from 10th/ 12th/ Diploma/ Bachelor's/ Master's/ Professional related educational qualifications, no other information change request/s for data submitted in CAT-2025 will be permitted.

Important Disclaimer:
Please check your inbox and SPAM, Junk, or promotion boxes regularly. IIMs are not responsible for the non-delivery of messages through email or SMS. Candidates are required to check the CAP 2026 website regularly for any updates.

The candidates are allowed to appear in Personal Appearance (PI) based on data/documents submitted by them. However, fulfilling the eligibility criteria, appearance in PI, and subsequent consideration of candidature do not indicate the confirmation of admission. The confirmation of admission is subjected to due verification of documents and validation of profile scores (academic and work experience) carried out during the registration process (i.e., after the provisional admission offer acceptance).

IIMs reserve the right to authenticate supporting documents and reject the candidature of any applicant in case any forged/misleading/discrepant data/document is found at any time, even after the provisional admission.

The CAP 2026 is a joint initiative of three IIMs to conduct PI. The processes, academic cut-offs, and the weights allocated to the evaluation parameters may vary across IIMs. For more information, refer to the admission policies of individual IIMs on their respective websites.

I Agree

[Dashboard](#) [SUBMIT & NEXT](#)

STEP 6: The sections (Personal Information, Educational Information, Work Experience, Programs and PI Cities, Declaration and Application Preview) will comprise of the Stage I Submission. After the candidate is shortlisted from Stage I, in Stage II the candidate is required to pay the requisite Application fee and select the PI slot as per availability (this option will only be available to Stage I shortlisted candidates).

STEP 7: You will be required to fill out the form following the instructions provided in each section. In the first step, enter the Applicant's Personal Information Details and upload the requisite documents like CAT scorecard, ID document and Category Certificate (if applicable), alongwith upload your Photograph and Signature as per the specified guidelines. Proceed further by clicking the *Save and Next* button.

APPLICATION FORM

[Instructions](#) [Personal Information](#) [Educational Information](#) [Work Experience](#) [Programs and PI Cities](#) [Declaration](#) [Application Preview](#)

Candidates are advised to fill in the CAP Application form carefully and provide the correct information/data. If any discrepancy is found during Registration/at a later stage, your admission shall stand canceled.

CAT Registration No.	<input type="text"/>	Candidate Photo *	<input type="file"/> Upload
Name (as mentioned in CAT application form)	<input type="text"/>	Note:- Upload file format.(jpg,.png,.png) and it should be less than 250 kb size per file.	
Email (as mentioned in CAT application form)	<input type="text"/>		
Gender	<input type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Transgender		
Mobile No. (as mentioned in CAT application form)	<input type="text"/>		
Date of Birth	<input type="text"/>		
Father's Name	<input type="text"/>		
Mother's Name	<input type="text"/>		
Nationality	<input type="text"/>		
Alternative Mobile Number	<input type="text"/>		
Alternative Email	<input type="text"/> prashant@carteweb.in		
CAT-2025 Score Card	<input type="text"/>	CAT Score Card	
Category	<input type="radio"/> General <input checked="" type="radio"/> NC-OBC <input type="radio"/> SC <input type="radio"/> ST <input type="radio"/> EWS		
Note: Please read the instructions regarding Category Certificate. Click Here.			
Attach copy of certificate if you belong to NC-OBC/SC/ST/EWS * (Affidavit, if applicable upload in single file, size - Maximum 1.5MB and file formats supported - .jpg, .png, .pdf only)		<input type="file"/> Category Certificate	
PwD Status		<input type="radio"/> Yes <input checked="" type="radio"/> No	
ID Proof Type * (File size - Maximum 1.5MB and File formats supported - .jpg, .png, .pdf only)		<input type="file"/> ID Proof	
Communication Address (as per CAT data)		If you want to update the address, please fill here	
Address *	<input type="text"/>	<input type="text"/>	<input type="text"/>
District *	<input type="text"/>	<input type="text"/>	<input type="text"/>
City *	<input type="text"/>	<input type="text"/>	<input type="text"/>
State *	<input type="text"/>	<input type="text"/>	<input type="text"/>
Pincode/Zip Code *	<input type="text"/>	<input type="text"/>	<input type="text"/>
Country *	<input type="text"/>	<input type="text"/>	<input type="text"/>
Back		SAVE & NEXT	

STEP 8: In the next step, enter your Educational Details. In case you wish to update your educational details pertaining to SSC/10th or HSC/Diploma, select YES and then proceed. In Bachelor's degree you are required to provide all the mentioned details and upload the requisite documents as well. Provide the details in case of any Professional or Post Graduation Qualifications.

APPLICATION FORM

Instructions Personal Information **Educational Information** Work Experience Programs and PI Cities Declaration Application Preview

Academic Record *
 Candidates are advised to fill in the CAP Application form carefully and provide the correct information/data. If any discrepancy is found during Registration/at a later stage, your admission shall stand canceled.
 Applicants should exercise carefully and be thoroughly assured of the CGPA to percentage conversion method/ Formula/ mode followed by the University/Institute and it is the onus of the applicant.

Pre-Graduation (All fields are Required)
 (*Please ensure to provide correct data/information*. If any discrepancy is found at a later stage, your admission shall be canceled.)

Class	Whether the data provided in the CAT 2025 form is the same?	Board/University	Year of Passing	Obtained (Marks/GPA)	Maximum (Marks/GPA)	Total %	Upload Documents *
SSC/10 th	Select field						<input type="button" value="Secondary"/> Secondary
HSC/12 th	Select field						<input type="button" value="HigherSecondary"/> HigherSecondary

Please read the instructions regarding SSC/HSC/Diploma CGPA to percentage conversion. [Click Here](#).
 1. In case of CGPA/Letter Grade, kindly convert the CGPA/Letter Grade to overall percentage and enter the same in the Total % column.
 2. In case of CGPA/Letter Grade, kindly attach CGPA/Letter Grade to marks or percentage conversion certificate issued by your Institute/Board/University. Both the SSC/10th or HSC/12th pass certificate & the CGPA/Letter Grade to marks or percentage conversion certificate be merged into a single file and uploaded in the respective qualification upload documents column.

Professional Qualifications
 (*Please ensure to provide correct data/information*. If any discrepancy is found at a later stage, your admission shall be canceled.)

Note: Please read the instructions regarding professional degree certificates. [Click Here](#).

Do you have Professional Qualifications

Do you have or are you undergoing dual or Integrated courses? Yes No

If you have more than one Bachelor's degree (for example BCom + LLB)

Bachelor's Degree Details
 (*Please ensure to provide correct data/information*. If any discrepancy is found at a later stage, your admission shall be canceled.)

Note: Please read the instructions regarding Bachelor/Master certificates. [Click Here](#).

Have You completed your Bachelor's? *	Are you in the final year of Bachelor's Degree? *	Degree Type *	Degree Name *
<input checked="" type="radio"/> Completed <input type="radio"/> Pursuing	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="button" value="Engineering"/> Engineering	<input type="button" value="SHASTRI(HON.)"/> SHASTRI(HON.)
Discipline	Name of the College *	Name of the University *	
<input type="button" value="Others"/> Others	<input type="button" value="Law"/> Law	<input type="button" value="Others"/> Others	<input type="button" value="Law"/> Law
IB			
Date of Completion (Expected date of completion) *	Bachelor's/Provisional Degree/Course Completion Certificate		Bonafide Certificate/Self Undertaking
1-Dec-2023	<input type="button" value="Bachelor's Certificate"/> Bachelor's Certificate	<input type="button" value="Certificate"/> Certificate	<input type="button" value="Bonafide Certificate"/> Bonafide Certificate
Division of Academic Year followed in Graduation *	Evaluation System followed in Graduation *		Total Duration of Degree *
<input type="radio"/> Semester <input checked="" type="radio"/> Year <input type="radio"/> Trimester	<input type="radio"/> Marks/Percentage <input checked="" type="radio"/> CGPA		3 Years
Year / Semester / Trimester wise Marks or score details (Chronological Order) *			

(*Please ensure to provide correct data/information*. If any discrepancy is found at a later stage, your admission shall be canceled.)

STEP 9: Select Yes if you have relevant work experience and provide the details. Applicant must carefully go through the instructions regarding the Experience Related Certificates and the criteria for the same. The students should note the following points with regard to filling the experience details in the Application form:

1. Work experience will only be counted after the completion of a bachelor's (UG) degree. Since work experience is linked with the completion of a bachelor's (UG) degree, candidates with more than one bachelor's degree must carefully select the primary bachelor's (UG) degree. The starting date of the work experience date can't be before the completion of the primary bachelor (UG) degree.

2. Only Full-time remunerative experience after graduation must be entered. Part-time/ Project/ Internship/ training/ apprenticeship/ Article-ship / Pre-graduation work experience must not be entered and will not be counted as work experience. Candidates must not enter any experience obtained as part of the eligibility degree (bachelor's degree or professional degree as applicable).
3. Work-experience data till 31st December 2025 will be considered for CAP 2026 and further admission processes. Therefore, kindly fill in the related data and upload the documents in the CAP 2026 portal accordingly.
4. Please merge the individual files for a single work experience into a single file and upload it to the website.
5. Documents required for experience as an employee:

5a. The Joining/appointment letter, the first two salary slips, the last two salary slips, and the relieving letter are required for all the past organizations/companies the applicant has worked with. The joining/appointment letter and the relieving letter must be on the company letterhead with the seal and signature of the competent authority.

5b. A bank account statement for the employment period is mandatory for candidates. The salary must be transferred from the firm's bank account to the employee's bank account. At least one additional statutory document, such as an EPF statement/ ESIC statement/ NPS statement/ Form 16, are necessary for the verification of the work experience.

5c. Experience, as an employee, earned without salary or with a cash salary will not be considered.

5d. UPI-based transfers, irregular payments, salaries received in a joint account, and cash deposits into accounts would not be accepted as valid work experience.

6. Documents required for experience as an entrepreneur:

6a. In case the candidate is a **proprietor, partner, or director** of a firm, the candidate has to provide the document proof such as the income tax return and other regulatory return filings for the relevant period and a certificate of registration for doing a business from the registrar of companies or municipal corporation (or other sector-specific licenses) and appropriate authorities such as MSME certificate issued by Govt. of India, Udyog Aadhar Registration Certificate, Partnership deed of the firm duly signed by all partners and GST registration certificate.

Different IIMs may have work experience criteria in their Admission Policies. You are requested to visit the respective IIMs website in this regard.

After filling the required details and submitting the supporting documents, you must save them and proceed for next step.

APPLICATION FORM

Instructions Personal Information Educational Information **Work Experience** Programs and PI Cities Declaration Application Preview

Work Experience

Candidates are advised to fill in the CAP Application form carefully and provide the correct information/data. If any discrepancy is found during any stage of admission, your admission shall stand canceled.

Do you have any Working/Professional Experience (After Completion of Graduation & Full-time)? Yes No

Note: Please read the instructions regarding Experience Related Certificates. [Click Here](#).

Full Time (Please attach Work Experience Certificate / Relieving Letter / Latest Salary slip / Affidavit, if applicable)
(Do not include training or project or any work done as a part of curriculum requirements)

LWP as Leave Without Pay/Loss of Pay

Work Experience (Most Recent First)

Organization/Designation/Job Role	Monthly Salary (In Rs.)	Date of Joining	Date of Leaving	LWP (In Days)	Net Experience (In Days)	Upload Documents
Employment section Select...	Monthly Salary Select...	Date of Joining Select...	Date of Leaving Select...	LWP Experience	Experience	<input type="button" value="Document"/>
Organization Organization						
Designation Designation						
Job Role Job Role						

Add More Rows

Note: - Upload file format(.jpeg, .jpg, .png, .pdf) and it should be less than 1.5MB in size per file.

If you do not have any work experience, select **No** to continue to the next step.
 If you have any awards/achievement or participated in any co-curricular activities, enter the details and save them and proceed for next step.

APPLICATION FORM

Instructions Personal Information Educational Information **Work Experience** Programs and PI Cities Declaration Application Preview

Work Experience

Candidates are advised to fill in the CAP Application form carefully and provide the correct information/data. If any discrepancy is found during any stage of admission, your admission shall stand canceled.

Do you have any Working/Professional Experience (After Completion of Graduation & Full-time)? Yes No

Note: Please read the instructions regarding Experience Related Certificates. [Click Here](#).

Achievements/ Awards (If any)
Please mention inter-collegiate, institute and higher-level activities only. These may include games and sports, cultural, literary, and similar other activities.

Name of the Achievement	Category	Upload Certificate
Select Achievements / Awards Select Achievements / Awards	Select Category Select Category	<input type="button" value="Certificate"/>

Add More Rows

Note: - Upload file format(.jpeg, .jpg, .png, .pdf) and it should be less than 1 MB in size per file.

Co-Curricular Activities (If any)
Please mention inter-collegiate, institute and higher-level activities only. These may include games and sports, cultural, literary, and similar other activities.

Name of the Achievement	Category	Upload Certificate
Select Achievements / Awards Select Achievements / Awards	Select Category Select Category	<input type="button" value="Certificate"/>

Add More Rows

Note: - Upload file format(.jpeg, .jpg, .png, .pdf) and it should be less than 1 MB in size per file.

Back **SAVE AND NEXT**

STEP 10: In Programs and PI cities section, you will be able to see the Program on the portal for which you are eligible as per the CAP 2026 cut off.

You must carefully select your **Centre Preference** from the available options during the application process, as this will be used for the further processing.

Preference City 1*	Preference City 2*	Preference City 3*
Select City	Select City	Select City

[Back](#) [SAVE & NEXT](#)

STEP 11: In the next step, you have to submit a declaration alongwith uploading your signature in the provided field.

Declaration			
I have carefully read the instructions and agree to abide by the decision of the respective Institutes authorities for my final selection for the programme. I xxxxxx certify that the particulars given me in the form are true to the best of my knowledge and belief. I do understand that the data recorded in CAP form shall be used for the merit list preparation. In case of discrepancies, either of the CAT data or CAP form data shall be used by IIMs as per their discretion.			
<input checked="" type="checkbox"/> I Agree			
Name	Place *	Date	Signature of the Applicant(Upload Size 250 Kb, Photo Upload Format .jpg, .jpeg, .png)
			<input type="file"/> Signature File

[Back](#) [SAVE AND NEXT](#)

STEP 12: After completing all Stage I sections, preview your application form carefully. If you notice any errors, click the Back button to make corrections. Once all details are correct, click the *Submit* button for the Stage I submission of your application.

Name	Place *	Date	Signature of the Applicant(Upload Size 250 Kb, Photo Upload Format .jpg, .jpeg, .png)
			

[Back](#) [SUBMIT](#)

STAGE I ENDS HERE

STEP 13: Upon successfully finishing Stage I, an acknowledgement message confirming 'EOI Submitted' will be visible on the portal. Stage I is a pre-interview registration process, not a call for the PI. After receiving a call for PI, you will be able to proceed to the next stage (Stage II).

STAGE II: FINAL SUBMISSION OF CAP 2026 APPLICATION FORM

STEP 14: After shortlisting of candidate from Stage I, the candidate is required to make the payment of requisite Application fee and select the PI slot as per availability in Stage II (this option will only be available to Stage I shortlisted candidates).

After the final submission of the Stage II Application Form, you will receive a confirmation email for the successful submission of your CAP 2026 application form.

STAGE II ENDS HERE

In case of any query and format of the requisite documents, you can refer to the "FAQ" and "Download Formats" tab respectively.